



From the Principal's Desk

Dear Students,

It gives me great pleasure to welcome you to Government Degree College Kotli. Located in the beautiful Tungal Valley on NH-03 (Old NH-70), the college is committed to providing quality higher education to students from Kotli and nearby rural areas. Affiliated with Sardar Patel University, the college focuses on academic excellence, discipline, and the overall development of students.

The academic session 2026–27 marks an important milestone as admissions to the first year shall be conducted in accordance with the provisions of the National Education Policy (NEP) 2020, with the adoption of the Semester System. This progressive framework aims to provide greater academic flexibility, multidisciplinary learning opportunities, skill enhancement, and holistic development of students.

At present, the college offers the following undergraduate programmes:

Bachelor of Arts (B.A.) with subjects including English, Economics, Hindi, History, Music, and Political Science

Bachelor of Commerce (B.Com.)

Your journey at this institution marks the beginning of an important phase in your life. The years ahead will provide opportunities to gain knowledge, build confidence, and prepare for future challenges and responsibilities.

The college campus, presently functioning within the premises of GSSS Kotli in Kotli Bazaar, is easily accessible to students from nearby areas. Our dedicated faculty members are committed to guiding students through academics, co-curricular activities, career counselling, and value-based education.

We believe that education is not limited to classrooms and examinations alone. It is a process of building character, confidence, and responsibility towards society. At GDC Kotli, we strive to nurture students into knowledgeable, self-reliant, and socially responsible citizens.

I encourage all students to make the best use of the opportunities available here and actively participate in academics, sports, cultural activities, and community programmes for their overall development.

May your time at this college be filled with learning, growth, and success. I wish you a bright and meaningful academic journey ahead.

With Best Wishes

Devika Vaidya

Principal(G.D.C. Kotli)

Vision:-

To be a pioneering education institution dedicated to shape the future of students and society; fostering innovation, knowledge, and character development and becoming a beacon of excellence in the region.

Mission:-

Our mission is to provide a transformative and comprehensive educational model which empowers students to excel academically, grow personally, and become responsible and engaged citizens in the services of Nation.

**Objectives:-**

- Academic Excellence: - To consistently deliver high-quality education, uphold rigorous academic standards, and provide opportunities for intellectual growth ensuring the success and well-being of students along with holistic development.
- Community Engagement:-To actively engage with local community, address their needs with life-learning skills and contribute to social and economic development.
- Diversity and inclusion: - To preserve and sustain local cultural heritage simultaneously creating an inclusive environment which fosters gender parity, respect, equity, and cross-cultural understanding.
- Sustainability: - To implement sustainable practices in campus operations and in use of resources around institution thereby fulfilling environmental responsibility towards a more sustainable future.
- Empowerment: - To empower students (with knowledge, skill and confidence) to pursue their dreams so that they can contribute to the society and lead meaningful lives.

There will be zero tolerance to ragging, which is a punishable offence and strictly prohibited in and around the College. Any student who directly or indirectly commits, participates in, aids and abets or instigates ragging will be punished under law. The incident of ragging in any form may immediately be brought to the notice of the members of Anti-Ragging Committee/ ICC/ Grievance redressal committee.

ANTI- RAGGING COMMITTEE
GOVERNMENT DEGREE COLLEGE KOTLI

Ms. Devika Vaidya Office Phone No: 01905281805

Principal (Chairperson)

Mobile No: 9418154178

Ms. Priyadarshini	(Member)	Mobile No: 7018247631
Dr. Naveen Kumar	(Member)	Mobile No: 7018331164
Sh. Manohar Lal	(Member)	Mobile No: 8219983565
Dr. Rakesh Kumar	(Member)	Mobile No: 9857078594
Ms. Kavita Malhotra	(Member)	Mobile No: 9418182204
Sh. Hemant Kumar	(Member)	Mobile No: 9418300250

INTERNAL COMPLAINT COMMITTEE
TELE MANAS/ COUNSELLING AVAILABLE ACROSS HP FOR
NEEDED STUDENTS AFTER REFERRAL FROM DMHP MANDI
THROUGH ZH MANDI AND SLBSGMC NERCHOWK ON
GOVERNMENT DEGREE COLLEGE KOTLI

Ms. Devika Vaidya Office Phone No: 01905-281805

Principal (Chairperson)

Mobile No: 9418154178

Ms. Priyadarshini	(Member)	Mobile No: 7018247631
Dr. Naveen Kumar	(Member)	Mobile No: 7018331164
Ms. Kavita Malhotra	(Member)	Mobile No: 9418182204

TELE-MANAS AVAILABLE ACROSS HP FOR NEEDED STUDENTS ON

***14416**

***1-800-89-14416 (TOLLFREE) AVAILABLE 24X7 FOR FREE CONFIDENTIAL MENTAL HEALTH COUNSELLING AND REFERRAL.**

MENTAL HEALTH AND WELL BEING CELL GDC KOTLI

CONVENER- Prof. Manohar Lal CONTACT NUMBER- 9817005033

Note: - It is mandatory for every student to give the anti-ragging affidavit (online) as per UGC Clause (a) of Regulation 6.2 at the time of admission, failing which his/her admission will stand cancelled.

Ragging is a Criminal Offence:-

- **Do not practice it; otherwise, you will be prosecuted for the same.**
- **Students are warned strictly that they should not practice ragging at all; otherwise legal action will be taken against such erring students.**

National Anti-Ragging Helpline 24x7 Toll Free | 1800-180-5522 | helpline@antiragging.in

Ms. Devika Vaidya
(Principal)
9418154178

Teaching Staff

Faculty of Arts

Department of Economics
Sh. Sourabh Thakur
(ASSISTANT PROF)
9736100998

Department of English
Ms. Priyadarshani
(ASSOCIATE PROF)
7018247631

Department of Hindi
Sh. Sonu Thakur
(ASSISTANT PROF)
7018097057

Department of History
Sh. Suresh Kumar
(ASSISTANT PROF)
88946 26903

Department of Music
Dr. Rakesh Kumar
(ASSISTANT PROF)
9857078594

Department of Pol. Science
Sh. Manohar Lal
(ASSISTANT PROF)
9817005033

Faculty of Commerce

Dr. Naveen Kumar
(ASSISTANT PROF)
94185 81927

Ms. Sunita Thakur (On deputation to VGC Mandi)
(ASSISTANT PROF)
7807000387

Non Teaching Staff

Sh. Hemant Kumar
(Superintendent)
9418300250

Sh. Rakesh Kumar
(Sr. Assistant)
7018903594

Sh. Gagan Kumar
(Clerk)
9857411927

Ms. Kavita Malhotra
(Assistant Librarian)
9418182204

Support Staff

Ms. Kali Devi
(Peon)
7807755188

Ms. Maya Devi
(Peon)
9459476665

Sh. Kishan Chand
(Daily wage peon)
9857141822

Administrative Assignments

SN	Committee	Convenor/ Incharge	Members	Non-Teaching/Student Member
1	Admission	Arts- Prof. Manohar Lal (Convenor) Commerce- Dr. Naveen Kumar (Convenor)	Dr. Rakesh Kumar Prof. Suresh Kumar Prof. Sonu Thakur Prof. Sourabh Thakur	Ms. Kavita Malhotra Mr. Gagan Kumar
2	Screening	Ms. Priyadarshini		Mr. Rakesh Kumar Mr. Gagan Kumar
3	Prospectus & ID Card	Ms. Priyadarshini	Prof. Manohar Lal Prof. Sonu Thakur Prof. Sourabh Thakur	Mr. Rakesh Kumar Mr. Gagan Kumar
4	Course and Credit Equivalence Committee	Dr. Naveen Kumar (Convener)	Dr. Rakesh Kumar Prof. Suresh Kumar Prof. Sourabh Thakur	Mr. Rakesh Kumar Mr. Gagan Kumar
5	Bus Pass Attestation	Dr. Rakesh Kumar	All Teaching Faculty	Mr. Rakesh Kumar
6	Leave Sanctioning Authority.	All associate and assistant professor		Mr. Hemant Kumar
7	IQAC	Ms. Devika Vaidya, Principal (Chairperson) Dr. Naveen Kumar (Convenor)	Prof. Manohar Lal Dr. Rakesh Kumar Prof. Sonu Thakur Prof. Sourabh Thakur	Sh. Hemant Kumar Sh. Tulsi Dass (PTA) CSCA President Panchayat Pradhan SDO/JE (PWD)
8	Advisory Committee	Prof. Priyadarshini	Dr. Naveen Kumar Prof. Manohar Lal Dr. Rakesh Kumar Prof. Suresh Kumar	Sh. Hemant Kumar Sh. Rakesh Kumar
9	AISHE	Dr. Naveen Kumar	Prof. Sourabh Thakur	Sh. Hemant Kumar Sh. Rakesh Kumar
10	RUSA/UGC/Gem-Portal/ NAAC Binary	Dr. Naveen Kumar	Prof. Manohar Lal	Sh. Hemant Kumar Sh. Rakesh Kumar Sh. Gagan Kumar
11	CSCA Advisory	Ms. Devika Vaidya, Principal (Chairperson) Dr. Naveen Kumar	Prof. Manohar Lal Dr. Rakesh Kumar Prof. Sourabh Thakur	Sh. Hemant Kumar Sh. Rakesh Kumar

		(Convenor)		
12	Discipline/Anti Drug Committee	Prof. Manohar Lal	Dr. Rakesh Kumar Prof. Suresh Kumar Prof. Sonu Thakur Prof. Sourabh Thakur	Ms Kavita Malhotra Sh. Hemant Kumar Sh. Rakesh Kumar
13	Bursar	Dr. Naveen Kumar		
14	Purchase Committee	Prof. Manohar Lal	Dr. Rakesh Kumar Prof. Sonu Thakur Prof. Sourabh Thakur	Sh. Hemant Kumar Sh. Rakesh Kumar
15	Building/Building Fund	Ms.Devika Vaidya, Principal (Chairperson) Prof.Priyadarshini (Convener)	Prof. Manohar Lal Dr. Rakesh Kumar Prof. Suresh Kumar Prof. Sourabh Thakur	Mr. Hemant Kumar Sh. Rakesh Kumar Panchayat Pradhan J.E. PWD Sh. Arun Kumar Cscs President
16	Campus Development	Prof. Suresh Kumar	Prof. Sonu Thakur Prof. Sourabh Thakur	Ms. Kali Devi Mr. Kishan Chand
17	Library	Dr. Rakesh Kumar	Prof. Suresh Kumar	Ms. Kavita Malhotra
18	Time Table	Dr. Naveen Kumar	Prof. Sonu Thakur Prof. Sourabh Thakur	Mr. Gagan Kumar
19	Controller of Exam.	Prof. Manohar Lal	Prof. Suresh Kumar	Mr. Gagan Kumar
20	Scholarship	Dr. Naveen Kumar	Prof. Sourabh Thakur	Mr. Rakesh Kumar Mr. Gagan Kumar
21	Co-Curricular /Cultural Activities	Dr. Rakesh Kumar	Prof. Sonu Thakur	Mr. Kishan Chand
22	Sports	Prof. Manohar Lal	Dr. Rakesh Kumar Prof. Sonu Thakur Prof. Sourabh Thakur	Mr. Rakesh Kumar Mr. Kishan Chand
23	Women cell and Gender Sensitization activities cell	Prof. Priyadarshini	Prof. Naveen Kumar Prof. Manohar Lal Prof. Suresh Kumar	Ms. Kavita Malhotra Mr. Hemant Kumar Ms. Kali Devi
24	Mental Health and Well Being Cell	Prof. Manohar Lal	Prof. Suresh Kumar Prof. Sonu Thakur Prof. Sourabh Thakur	Ms. Kavita Malhotra Mr. Rakesh Kumar
25	Career Counselling, placement and equal opportunity Cell (CC& PC)	Dr. Naveen Kumar (Convener)	Prof. Manohar Lal Prof. Suresh Kumar Prof. Sourabh Thakur	Ms. Kavita Malhotra
26	SC/ ST Cell	Ms. Devika Vaidya, Principal (Chairperson) Dr. Naveen Kumar (Convenor)	Prof. Manohar Lal Prof. Suresh Kumar	Ms. Kavita Malhotra Mr. Gagan Kumar
27	Student Grievance and Redressal cell	Prof. Manohar Lal	Prof. Suresh Kumar Prof. Sonu Thakur Prof. Sourabh Thakur	Mr. Hemant Kumar
28	Eco Club	Prof. Suresh Kumar	Prof. Sonu Thakur	Mr. Rakesh Kumar Mr. Kishan Chand
29	Rover & Ranger	Prof. Priyadarshini	Prof. Priyadarshini (Ranger) Prof. Manohar Lal (Rover)	Mr. Gagan Kumar
30	NSS	Dr. Rakesh Kumar		Mr. Rakesh Kumar
31	Red Ribbon Club	Mr. Sourabh Thakur		Mr. Rakesh Kumar
32	Road Safety Club	Prof. Sonu Thakur	Prof. Sourabh Thakur	Road safety club members
33	College Literary Club/Society	Prof. Priyadarshini	Dr. Rakesh Kumar Prof. Sonu Thakur	Ms.Kavita Malhotra

34	Counselling cell for Adolescent against women harassment	Ms.Devika Vaidya, Principal (Chairperson)	Prof. Priyadarshini Prof. Suresh Kumar	Mr. Hemant Kumar Ms. Kavita Malhotra
35	College Magazine	Dr. Naveen Kumar	Prof. Manohar Lal Dr. Rakesh Kumar Prof. Sonu Thakur Prof. Suresh Kumar Prof. Sourabh Thakur	Mr. Hemant Kumar Mr. Rakesh Kumar Mr. Gagan Kumar
36	IT Cell and College Website management	Dr. Rakesh Kumar	Prof. Sourabh Thakur	Mr. Gagan Kumar
37	Press & Photography	Prof. Sonu Thakur	Prof. Suresh Kumar	
38	Disaster Management	Dr. Rakesh Kumar	Prof. Suresh Kumar Prof. Sonu Thakur Prof. Sourabh Thakur	Mr. Hemant Kumar Ms. Kali Devi

Admission Procedure and General Admission Rules:-

- Admission to various classes will be made on the recommendation of the admission committees of respective faculties. The admission process in the college for BA1st Semester , B.COM 1st semester for BA 2nd, BA 3rd , BCOM 2nd& BCOM 3rd annual programme will start from 1st June 2026.
- Any gap of one year or more in the academic career of an applicant must be supported by self-declaration to this effect by the candidate.
 - Admission process in the college is online. Desirous students can follow www.gdckotli.in.
 - Documents needed for online admission- Self-attested copy of the last examination passed by the candidate.
 - Self-attested copy of matriculation certificate/date of birth certificate.
 - Character certificate from the institution last attended (Not to be dated over 6 months). Original character certificate to be submitted at the time of admission.
 - The students who have passed their 10+2 last year or before that they can provide character certificate (Not to be dated over 6 months) from Panchayat/ Police station or any class one gazetted offer of Himachal Pradesh.
- Students with compartment in 10+2 exam will not be allowed admission in the first year.
- Applicants coming from Board/Universities other than HP Board of School Education/ Himachal Pradesh University, Shimla /Sardar Patel University, Mandi must provide migration certificate in original.
- Students who have passed 10+2 from National Open School (Delhi) will be admitted to first year (BA/B.Com) subject to the minimum eligibility conditions.
- In case of students belonging to the SC/ST/Cultural/Sports/Physically handicapped and single girl child category, certificate issued by the competent authority to that effect should be uploaded.
- Admission is also open to an applicant who has any degree from foreign University/Board/College which is recognised by Association of Indian Universities/ Himachal Pradesh University, Shimla /Sardar Patel University, Mandi. The admission will be on merit basis except otherwise mentioned, subject to the number of seats available and reservation as per Himachal Pradesh University, Shimla / Sardar Patel University, Mandi rules / roster. In case the reserved seats remain vacant the same shall be thrown open for general category.

8. Applicant must produce original certificates at the time of admission/ counselling for verification of documents.
9. The applicant should appear personally before admission and screening committee and when admission is confirmed fee / funds should be paid at the fee counter as per schedule of admission and as per fee and fund chart for session 2026-27 as displayed on the college website.
10. The college reserves the right to refuse admission to any candidate without assigning any reason.
11. Admission of a student is liable to be cancelled in case he/she furnishes incomplete/wrong/false information or in case of concealment of facts.
12. For old students the admission is on Roll on basis and will be regularised provided the students of BA/B. Com-1st year BA/B.Com-2nd year qualify minimum six courses mentioned for their study (out of eight). Students failing in one/two subject(s) of annual system of CBCS will be placed in compartment and those failing in more than three courses will be declared fail and rolled back to previous class.
13. 75% attendance is compulsory for the students to become eligible to appear in TEE.
14. Regular teaching will start from 1st July, 2026.
15. All courses offered in college would be full time (throughout the session) and offered in offline mode however the students will have to provide their contact details for online teaching through android phone whenever needed/directed by Govt.

Eligibility Conditions (CBCS) for admission:

The Semester System under UG CBCS has been re introduced with the adoption of NEP-2020 from academic session 2026-27. Annual System for BA/B.Com started since session 2018-19 will continue till session 2027-28.

For admission to BA/B.Com-1 Semester 2016

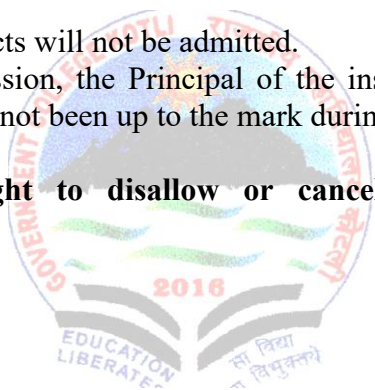
1. A candidate pass in the senior secondary (+2) Examination(any academic stream) conducted by HP Board of School Education (or Prak Shashtri from Skt. Colleges affiliated to the Himachal Pradesh University, Shimla /Sardar Patel University, Mandi) or an examination accepted as equivalent there to by various bodies of Himachal Pradesh University, Shimla / Sardar Patel University, Mandi is eligible.
2. **Upper age limit is 23 years for general boys & 25 years for general girls and 26 years for SC/ST applicants (both boys & girls) as on 1st July 2026.** However, in case of overage applicants, the Vice Chancellor, Sardar Patel University, Mandi may allow a relaxation up to **six months**.
3. An applicant having passed 10+2 examination with English as one of the compulsory subjects from any Indian University/Board recognized by law can seek admission.
4. An applicant who has passed the qualifying examination with commerce stream will be given preference in admission to B.Com. Programme.
5. Initially all admissions shall be provisional and subject to the final approval by Sardar Patel University, Mandi Rules of admission are subject to change as per the Sardar Patel University, Mandi Notification.

Reservation- The statutory reservation policy of the Government of Himachal Pradesh shall be followed in the selection of eligible candidates for admission.

Refusal of Admission:-

1. Applicants who have passed intermediate from Hindi Sahitya Sammelan, Allahabad or Prabhakar are not eligible for admission.
2. Any candidate who has not appeared/passed in English as a subject at 10+2 level will not be eligible/will not be admitted.
3. An applicant failing in all subjects will not be admitted.
4. In spite of eligibility for admission, the Principal of the institution can refuse admission to a candidate if his/her conduct has not been up to the mark during previous years.

*** The Principal reserves the right to disallow or cancel any admission.**



Implementation of NEP 2020 an overview :-

On the recommendation of the state level task force constituted by Govt. Of H.P. for the implementation of the National Education Policy (NEP)-2020, the existing framework of higher education in the state has been revised in order to strengthen higher education and to align it with National Academic Framework envisioned under NEP-2020 for which UGC has also revised the previous CBCS system and made it more student-centric. Consequently, the Governor H.P. vide notification No. EDUA-009/7/2025-278440-NEP, dated 1st April 2026 ordered to adopt semester system at undergraduate level in all degree colleges of the state from the academic session 2026-27 and to introduce multiple entry and exit scheme in all degree colleges in a phased manner. However the four year degree programme under MEES shall initially be implemented only in some selected colleges. Pursuant to this honourable education minister of H.P. directed the H.P.U. and S.P.U. to ensure effective implementation of NEP 2020 and to frame new UG Programme frameworks and curriculum accordingly.

Key features of Curriculum and Credit Framework for Undergraduate Programmes (CCFUGP) Based on NEP 2020-

1. Restructured UG Programmes
2. Multiple Entry and Exit options (flexibility).
3. Employability skills based curriculum.
4. Critical thinking and problem solving (Measurable and defined outcome based).
5. Professional communication skills.
6. Digital and technological literacy.
7. Multi cultural competence.
8. Environmental and moral awareness.
9. Academic bank of credits for easy transfer between institutions valid for seven years.

Programmes of Study offered in CCFUGP-

1. UG Degree Programmes with Single Major
2. UG Degree Programmes with Double Major

3. Interdisciplinary UG Programmes

4. Multidisciplinary UG Programmes

5. Apprenticeship Embedded Degree Programmes (AEDP)

Degree Structure and Duration in multiple entry exit system-

- 1- **UG Certificate** Awarded after 1 year (2 semesters) with 44 credits.
- 2- **UG Diploma** Awarded after 2 years (4 semesters) with 86 credits.
- 3- **3-Year Bachelor's Degree** Awarded after 3 years (6 semesters) with 128 credits.
- 4- **4-Year Bachelor's Degree (Honours)** Awarded after 4 years (8 semesters) with 168 credits.
- 5- **4 Year Bachelor's Degree (Honours with Research)** For students with 75% or more marks, including a 12-credit research project/dissertation.

Re-entry permitted within 3 years; Completion within 7 years max.

Programme Components:-

(A) List of Core Courses

1. **Major Courses-** Primary subject of study requires a minimum of 50% of total credits.
2. **Minor Courses-** Subjects outside the major subjects which broaden a student's understanding.

(B) List of Common Courses

- i. **Multidisciplinary Courses (MDC):** - Introductory courses from broad discipline outside the major and minor.
- ii. **Ability Enhancement Course (AEC):** - Focus on language and communication. (English, Hindi, Sanskrit)
- iii. **Skill Enhancement Course (SEC):** - Hands on skills to improve employability.
- iv. **I/A/P/C/ or Work-based Vocational Courses:** - Practical, work based learning or community outreach usually conducted during winter/ summer breaks.
- v. **Value-Addition Course (VAC):** - Common courses for all students covering topics like digital solutions.

Important Points-

Online Courses -To achieve three cardinal principles of NEP: Access, Equity and Quality, option will be given to students to earn credits by completing quality assured online programmes offered on the Study Webs of Active Learning for Young Aspiring Minds HPU as per UGC regulations. (SWAYAM) or other online educational platforms approved by Up to 40% credits can be earned by students; including I/A/P/C or web based Vocational courses (SWAYAM Policy)

Promotion - Students shall be allowed to proceed from one semester to the next in accordance with HPUs examination and Grading Ordinance/ Notifications.

However, for a student to progress to the 4th year of the undergraduate programme, they must clear all courses from the previous three years.

Programme Structure- A semester comprises 90 working days and the academic calendar is divided into two semesters

I/A/P/C or work based vocational education, field-based learning, and training will be carried out during winter or summer terms.

Credit Hours-

* A Credit is a unit by which coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum of 15 weeks).

*For Example: A 3-Credit lecture course in a semester consists of 3 hours lecture per week.

*One credit of Tutorial work means one hour of engagement per week.

*One-Credit course in practicum or lab work, community engagement and service and field work, or seminar, internship, studio activity or Field practice/projects or Community engagement and services completed in a semester, requires 2 hours of engagement per week.

*One credit course of Experiential Learning (field visits, industry visits etc.) means 3 Hours engagement per week.

Evaluation Methodology-

***Attendance-** Minimum 75% attendance mandatory for appearing in exams.

***Grading-** Continuous assessment in accordance with HPU Notifications.

***Promotion-** Failure in a course leads to promotion but repeat with ensuing exams.

***Pass marks-** 35% minimum each individual component (CCE, ESE, Practical etc.) and 40% in aggregate of a student.

- Qualifying marks for accredited online courses: in accordance with Swayam/ MOOCs guidelines.

- Policy/ guidelines for Internship/Apprenticeship/ Minor project/ Community outreach / Dissertation/ Research projects etc are notified separately.

Important Features of Common Courses

*AEC (8 Credits): English, Hindi, and Sanskrit proficiency.

*MDC (9 Credits): Courses in Sciences, Social Sciences, or Management.

*SEC (9 Credits): Practical skills and soft-skills development.

*VAC (6 Credits): Ethics, Constitutional Values, and Yoga.

*IAPC (4 Credits): Internships or Work-based projects.

Change of Programme- The students who wish to change programme in the 2nd year shall be eligible only for the 3-year B.A> Programme (Multidisciplinary), subject to availability of seats and the Major programme in the college and earning of additional credits (8 each of the two core Major disciplines). 2 courses of any one discipline studied in the first 2 semesters will be treated as Minor. The remaining 16 credits shall be earned from a Single Major Discipline

Multiple Entry and Exit -Students will be allowed to enter/re-enter in the odd semesters and exit after even semesters, provided that they fulfil the minimum requirements for entry and exit. However, the re-entry is subject to availability of seats. The institution can increase the number of seats by 10% to accommodate students re-entering the programme. 1. The student will receive a certificate/diploma/ degree upon exiting the HPU UGP. 2. exiting after 3 years cannot seek re-entry.

Migration-

*Students pursuing their 3-year Undergraduate programme through the regular mode can transfer their admission to CDOE HPU (Centre for Distance and Online Education HPU) at any point during a semester. However they will have to pay the complete Semester fees of the concerned semester as well.

*Students pursuing their 3-year Undergraduate programme from CDOE can be migrated or admitted to colleges against vacant seats at the beginning of the semesters.

Inter-Institution Mobility-

Credits in the ABC will be considered for this. For an incoming student:

- *The entry is subject to the availability of seats in the concerned institution.
- *The student must fulfil all the academic prerequisites of the relevant discipline.
- * The University will award a degree to a student only when the student has completed at least 60% of the credits for core courses offered by HP.

Examination- *After the completion of 90-days semester, the students will have to appear in semester end examination to qualify the courses selected. Pattern of testing for various courses will remain CCA/ IA combined with theory examination as follows-



SR. NO.	NAME OF COURSE	CREDITS	TOTAL MARKS	DIVISION OF MARKS		DURATION OF EXAM
				END SEM EXAM	CCA/IA	
1.	DSC, DSE & MC	4	100	70	30	3 HOURS
2.	MDC & SEC	3	75	50	25	2 HOURS
3.	AEC, VAC, AOC	2	50	35	15	1.5 HOURS

*Examination marks and pattern of testing for practical based courses will be as notified by university.

Examination pattern and transfer of credits for SWAYAM/MOOC courses chosen by students will be as per the notification/direction of university.

27. Structure: Curriculum and Credit Framework

Table 27.1. Curriculum and Credit Framework for UG Programmes of Sardar Patel University

Course & Academic Level	Semester	Discipline Specific Courses-Core	Discipline Specific Elective	Minor Courses	Multidisciplinary Courses	Skill Enhancement Courses	Ability Enhancement Courses	Internship/ Apprenticeship/ Project/ Community Outreach (I/A/P/C)	Value Addition Courses	Total Credits
		Subject-A & B (DSC) Credits-4	 (DSE) Credits-4	Subject-C (MC) Credits-4	 (MDC) Credits-3	 (SEC) Credits-3	 (AEC) Credits-2	 Credits-4	 (VAC) Credits-2	
100-199 Introductory/ Foundational Level Courses	I	Subject-A (DSC A1) Subject-B (DSC B1)		Subject-C (MC1)	MDC1	SEC1	AEC1			20
	II	Subject-A (DSC A2) Subject-B (DSC B2)		Subject-C (MC2)	MDC2	SEC2		I/A/P/C-1	VAC1	24
Level 4.5	Exit1	Student on exit will be awarded Undergraduate Certificate (in the Field of Study) after securing 44credits in Semester I and II.								44
200-299 Intermediate Level Courses	III	DSC A3 DSC B3		MC3	MDC3	SEC3	AEC2		VAC2	22
	IV	DSC A4 DSC B4	DSE 1 A/B	MC4			AEC3		VAC3	20
Level 5	Exit 2	Student on exit will be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing 86 Credits on completion of Semester IV.								86
300-399 Higher Level Courses	V	DSC A5 DSC B5	DSE 2A/B DSE 3A/B	MC5			AEC4			22
	VI	DSC A6 DSC B6	DSE 4A/B DSE 5A/B	MC6						20
Level 5.5	Exit 3	Student on exit will be awarded Bachelor of (in the Field of Study/Discipline) after securing 128 credits on completion of Semester VI.								128
400-499 Advanced Level Courses	VII	DSC7 DSC8	DSC9 Research Methodology & Ethics		2DSE OR 1DSE and 1MC		Dissertation instead of anyone of the DSE	The Dissertation/ Academic Project will start in the VII Semester and the same will continue in the VIII Semester. However, the evaluation and assessment will be done in the VII Semester as well as in the VIII Semester.		20
	VIII	DSC10 DSC11			3DSE OR 1DSE and 2MC OR 2DSE and 1MC		Dissertation instead of any 2 of DSEs		20	
Level 6	Exit4	Students will be awarded Bachelor's Degree (Hons. /Hons. with Research) in a relevant discipline on completion of VIII semesters with 168 credits.								168

*Courses in bold (III to VI semesters) refer to the Major programs.

For the students of BA/B.COM II and BA/B.COM III, olds CBCS UG programme with following outline will continue.

1. **Discipline Specific Core (DSC) Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
2. **Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/ domain or nurtures the candidate's proficiency/skill is called an Elective Course.
- 2.1 **Discipline Specific Elective (DSE) Course (2 each for regular courses):** Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/ subject of study).
- 2.2 **Dissertation/ Project work:** it is an elective course of 6 credits, designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and if a candidate studies such a course on his own with an advisory support by a teacher/faculty member it is called dissertation/project work. A Project/ Dissertation work may be given in lieu of a discipline specific elective paper.
- 2.3 **Generic Elective Course (GEC):** An elective course chosen generally from an unrelated discipline/subject which he/she is studying, with an intention to seek exposure to other subjects/disciplines is called a Generic Elective Course.
- 2.4 **Skill Enhancement Courses (SEC) (Minimum 4):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.
P.S.: A core course offered in a discipline/ subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

2.5 Both BA and B.Com-II student will have to study Hindi and English as compulsory course.

Summary of Under Graduate Programme under Annual System:

All courses of TEE involve an evaluation system of student's course wise performance with Continuous Comprehensive Assessment (CCA) and Evaluation. It has following two components:

1. **IA/CCA:-**It accounts for 30 marks with following distribution:
 - i. 5 marks for attendance
 - ii. 5 marks for class test taken (on completion of 40% syllabus by each class teacher).
 - iii. 10 marks for House Test (on completion of 75% of syllabus)
 - iv. 10 marks for assignment, tutorials and general behaviour.
 - v. 75% of attendance is mandatory for students.
2. **Term End Examination:** Term End Examination will be conducted for evaluation of student for 70% of final grade. TEE will be of three hours duration and will comprise whole syllabus meant for that course.

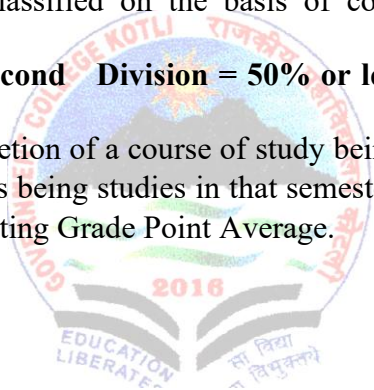
Notes :- In the course involving practical, the distribution of 70 marks will be 50 marks for theory and 20 marks for practical.

Conferment of the Bachelor's Degree under CBCS Annual System:-

1. A regular candidate will have to undergo the prescribed courses of study in the college for a minimum period of three years and maximum of five years from the date of first admission in the college.
2. For a degree (BA/B.Com), the student will have to cumulate a minimum of 132 successful credit hours of course work within the time mentioned above.
3. A candidate failing in either one or two subjects/courses will be placed in 'compartment' in the course/courses and will be eligible for promotion to next class. He/ She will be given two chances to clear his/her compartment.
4. A candidate failing in three or more subjects/ courses will be treated as 'fail' in that year and will have to repeat the entire year.
5. The minimum passing marks will be 40% in aggregate to students under Annual CBCS system. However, 35% each in Internal Assessment and Final Examinations will be compulsory. For practical 40% passing marks will be compulsory and a candidate failing to obtain 40% marks in practical will be treated as fail in that subject.
6. Re-evaluation will be applicable/allowed as per provisions of Himachal Pradesh University, Shimla /Sardar Patel University, Mandi for annual system.
7. No candidate will be awarded the bachelor's degree until he/ she clears all his/ her courses to a particular programme obtaining minimum required credits.
8. Successful candidates will be classified on the basis of combined result of Part I, II & III examination as follows:-

First Division = 60% or more, Second Division = 50% or less than 60% & Third Division= less than 50%

Credit : It implies successful completion of a course of study being measured in terms of class room instruction hours/week in the courses being studies in that semester/year. Credit of a course indicates the weightage of a course for calculating Grade Point Average.



**B.A 1/ B.COM1 Semester system commencing from June 2026:-
H.P. Curriculum and Credit framework for UG Programme under NEP 2020:**

Summary of BA (Semester) programme for BA 1st Semester NEP 2020.

GDC Kotli, being an institution with small number of students is offering only 3-year semester based UG programme from this academic year. Out of the following subjects: Economics, English, History, Hindi, Music(I) Political Science offered in Arts faculty, GDC Kotli is offering following BA 1st Semester Programme as per NEP 2020 framework. The students can choose any one of the following two groups.

Sem. 1st

	DSC	MC-1	MDC-1	SEC-1	AEC-1	VAC	Total Credits
Group A	1. Political Science (A) 2. Economics (B)	Hindi/English (C)	History	Out of ABC	Hindi/English		20

	DSC	MC-1	MDC-1	SEC-1	AEC-1	VAC	Total Credits
Group B	1. Music (A) 2. History (B)	Hindi/English (C)	Political Science	Out of ABC	Hindi/English		20

Sem. 2nd

	DSC	MC-2	MDC-2	SEC-2	AEC-2	VAC-1	Total Credits
Group A	1. Political Science (A) 2. Economics (B)	Hindi/English (C)	History	Out of ABC		EVS	24

	DSC	MC-2	MDC-2	SEC-2	AEC-2	VAC-1	Total Credits
Group B	1. Music (A) 2. History (B)	Hindi/English (C)	Political Science	Out of ABC		EVS	24

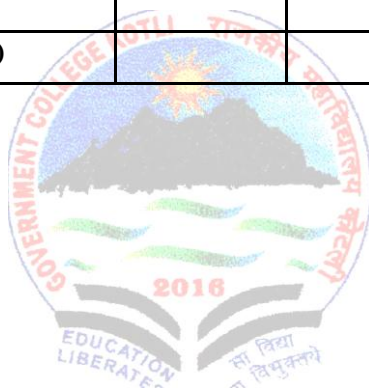
Summary of BA (Annual) Programme for B.A. 2 / B.A.3 :-

Summary of BA (Regular) Programme					
Class/Sem.	12 Discipline Specific Core Courses (DSC) Each of 6 Credit 12*6=72	2 Ability Enhancement Courses (AECC) Each of 4 Credits 2*4=8	4 Skill enhancement Courses (AEEC/ SEC) Each of 4 Credits 4*4=16	4 Discipline Specific Elective Courses (DSE) each of 6 credits 4*6=24	2 Generic Elective (GE) each of 6 credits 2*6=12
BA-I	Comp. Eng.	Eng. /Hindi/ MIL EVS			
	DSC-I A				
	DSC-I B				
	DSC-2 A				
	DSC-2 B				
BA-II	DSC-I C		SEC-1 SEC-2		
	DSC-I D				
	DSC-2 C				
	DSC-2 D				
BA-III			SEC-3	DSE-1A	GE-1
				DSE-2B	
			SEC-4	DSE-1A	GE-2
				DSE-2B	
					Total Credits=132

Summary of B.Com (Sem.) programme for B.Com 1st and 2nd Semester:-

Semester I								
Sr. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L+T+P)	SEE	CIE	Total Marks	Credits
1	B.C.101	Business Organization & Management	DSC-I	4+0+0	70	30	100	4
2	B.C.102	Financial Accounting-I	DSC-II	4+0+0	70	30	100	4
3	B.C.103	Business Law	MC-I	4+0+0	70	30	100	4
4	BECON-MDC-101	Indian economy: Basic concept	MDC-I	3+0+0	50	25	75	3
5	B.C. 104	E-Commerce	SEC-I	3+0+0	50	25	75	3
6		To be chosen from the Basket of languages	AEC-I	2+0+0	35	15	50	2
Sub-Total(A)					345	155	500	20

Semester II								
Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L+T+P)	SEE	CIE	Total Marks	Credits
7	B.C.105	Principles of Marketing	DSC-III	4+0+0	70	30	100	4
8	B.C.106	Financial Accounting-II	DSC-IV	4+0+0	70	30	100	4
9	B.C.107	Company Law	MC-II	4+0+0	70	30	100	4
10	BECON-MDC-201	Indian Economy: problems and policies	MDC-II	3+0+0	50	25	75	3
11	B.C.108	Entrepreneurship and Venture Creation	SEC-II	3+0+0	50	25	75	3
12		Environment-related Courses (As prepared by the Department of Env. Science)	VAC-I	2+0+0	35	15	50	2
13		As per the guidelines of the University *	I/A/P/C*	0+0+2*	-	50*	50*	2*
Sub-Total(B)					345	205*	550*	22*



Summary of B.Com (Annual) Programme for B.COM. II and B.COM. III:-

Summary of B.Com(Regular) Programme					
Class/ Sem.	12 Discipline Specific Core Courses (DSC) Each of 6 Credit 12*6=72	2 Ability Enhancement Courses (AECC) Each of 4 Credits 2*4=8	4 Skill enhancement Courses(AEEC/S EC) Each of 4 Credits 4*4=16	4 Discipline Specific Elective Courses (DSE) each of 6 credits 4*6=24	2 Generic Elective (GE) each of 6 credits 2*6=12
B.Com-I	Comp. Eng.	Eng./Hindi/ MIL EVS			
	DSC-1A				
	DSC-1A				
	DSC-2A				
	DSC-2B				
B.Com-II	DSC-1C		SEC-1		
	DSC-1D				
	DSC-2C		SEC-2		
	DSC-2D				
B.Com- III Y			SEC-3	DSE-1A	GE-1
				DSE-2B	
			SEC-4	DSE-1A	GE-2
				DSE-2B	
					Total Credits=132

Detailed Syllabus of B.A (Annual) for 2nd and 3rd year & B. Com Annual 2nd and 3rd year-

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BA-II Year		
Course Code	Course Title	Course Type
ENG201	Core English	Compulsory
ENG202	British Literature(Play & Novel)	DSC
ENG203	Literary Cross Currents	DSC
ENG 204	Creative Writing, Book and Media Reviews	SEC
ENG 205	Translation Studies and Principles of Translation	SEC
HIND201	RachanaPunj	Compulsory
HIND202	Adhunik Hindi Kavita	DSC-1C
HIND103	Hindi GadyaSahitya	DSC-1D
HIND204	Karyalayee Hindi	SEC-1
HIND206	AnuvadVigyan	SEC-2
HIST(A)203	History of India from C 1206-1707	DSC-1
HIST(A)204	History of India from 1707-1950	DSC-2
HIST(A)213	Historical Tourism: Theory and Practice	SEC-1
HIST(A)215	An Introduction to Archaeology	SEC-2
POLS201	Comparative Govt. and Politics	DSC-1C
POLS202	Introduction to International Relations	DSC-1D
POLS203	Legislative Support	SEC-1
POLS204	Public Opinion & Survey Research	SEC-2
MUSA201TH	Granthas& Contribution of Musicologists	DSC
MUSA202PR	Practical Stage Performance	DSC
MUSA203TH	Granthas& Contribution of Musicians	DSC
MUSA 204PR	Practical & viva-voice	DSC
MUSA205PR	Hindustani Music	SEC-1
MUSA206PR	Hindustani Music	SEC-2
ECONA201	Principles of Macro Economics-I	DSC
ECONA 202	Principles of Macro Economics-I I	DSC
ECONA 203	Statistical Methods-I	SEC
ECONA 205	Statistical Methods-II	SEC
BA-III Year		
Course Code	Course Title	Course Type
ENG DSE 303	Soft Skill	DSE-1A
ENG DSE 304	Academic Writing and Composition	DSE-1B

ENG AEEC/ SEC 301	Technical Writing	AEEC/SEC-3
ENG AEEC/ SEC 302	Business Communication	AEEC/SEC-4
HIND 305	LokSahitya	DSE-1A
HIND 306	Chhayavadottar Hindi Kavita	DSE-1B
HIND 301	Rang AalekhEvamRangmanch	SEC-3
HIND304	SamacharSankalanAurLekhen	SEC-4
HIST(A) 305	Modern and Contemporary World History-I(1871-1919)	DSE-1A
HIST(A) 307	Modern and Contemporary World History-II(1919-1992)	DSE-1B
HIST(A) 317	Indian History and Culture	SEC-V
HIST(A) 319	Introduction to Indian Art	SEC-VII
HIST (A) 310	Socio/Religios Reform Movements in Inaia	GE-I
HIST (A) 312	History of Himachal Pradesh 1815-1972	GE-II
MUSA301PR	Hindustani Music	SEC-III
MUSA302PR	Hindustani Music	SEC-IV
MUSA303TH	Theory of Indian Music & Study of Ancient Granths	DSE-1
MUSA 304 PR	Practical	DSE-1A
MUSA305TH	Theory of Indian Music and Ghrana Tradition	DSE-2
MUSA 306PR	Practical	DSE-1B
MUSA 307 TH	Theory of Indian Music and folk Music	GE-1
MUSA 308PR	Vocal / Instrumental	GE-2
ECONA301	Indian Economy	DSE-1A
ECONA304	Development Economics	DSE-1B
ECONA 310	Public Finance	SEC-4
ECONA 311	Money and Banking	SEC-5
ECONA 313	Economy of HP	GE-1
ECONA 314	Indian Economy	GE-2
POLS301(A)	Themes in Comparative Political Theory	DSE-1A
POLS302(A)	Democracy and Governance	DSE-1B
POLS303	Democratic Awareness Through Legal Literacy	SEC-3
POLS304	Conflict and Peace Building	SEC-4
POLS305	Society Economy and Politics in Himachal Pradesh	GE-1
POLS306	Human Rights, Gender and Environment	GE-2

B.COM-II		
BC 2.1	Company Law	DSC
BC 2.2	Income Tax Law and Practice	DSC
BC 2.4	Corporate Accounting	DSC
BC 2.5	Cost Accounting	DSC
BC 2.3	Computer Applications in Business	SEC
BC 2.6	E-Commerce	SEC

ENG201	Core English	Compulsory
HIND201	RachanaPunj	Compulsory
B.Com –III		
BC 3.1(b)	Principles of Marketing	DSE-1
BC 3.2 (a)	Corporate Governance and auditng	DSE-2
BC 3.5 (b)	Banking and Insurance	DSE-3
BC 3.6 (c)	Fundamentals of Investment	DSE-4
BC 3.3	Entrepreneurship	SEC-3
BC 3.7	Personal Selling and Salesmanship	SEC-4
Econa 313	Economy of Himachal Pradesh	GE-1
Econa 314	Indian Economy	GE-2



Details of Fee & Fund for the Session 2026-27

Structure of fee and funds for annual CBCS/ UG classes-

Govt. Fee/ Funds	Admission Fee		25.00	Annual College dues	Library Security(Refundable) for New Admission		100.00
	Re-Admission Fee (1 st Time)		100.00		Identity Card		10.00
	Re-Admission Fee (2 nd Time)		200.00		NCC Fund		10.00
	Late Admission Fee (per day)		10.00		College Magazine Fund		50.00
	Tuition Fee (per month) (for Boys/ non HP Girl students)		50.00		Campus Development, beautification & upkeep Fund		10.00
	Late payment of dues (per Day)		01.00		Medical Fund		6.00
University Fee/ Funds	Continuation Fee (for Old Students only)		10.00		Student Aid Fund		2.00
	Sports Fund		15.00		Furniture Repair Fund		10.00
	Youth Welfare Fund		15.00		Computer & Internet Facility		20.00
	Holiday Home Fund		01.00		Book Replacement Fund		25.00
	University Development Fund	General Student	250.00		Cultural Activities Fund		20.00
		IRDP/BPL Students	100.00		Rover & Rangers Fund @ Rs. 5 per month		60.00
	Migration Fee (Non HP Students)		200.00		Building Fund @ Rs. 10 per month		120.00
					Society/ Club Fund		05-00
					Red Cross Fund		40.00
Practical funds (per annum per subject)					Amalgamated Fund		300.00
	Computer Practical for B. Com Fee per Course/ Music Practical Fee				Sports Fund @ Rs. 20 per month		240.00
	B.Com 1 st		180.00		House Examination Fund		80.00
	B.Com 2 nd		180.00				
	B.Com 3 rd		Nil				
	B.A. Music 1 st		180.00				
	B.A. Music 2 nd		180.00				
	B.A. Music 3 rd		180.00				

Note- Fee structure for the semester classes will be notified as and when received from the affiliating university.

Note: The above fees and funds are subject to change as per Sardar Patel University, Mandi & HP Government instructions.

Every student has to pay Rs. 500 /- per year as PTA Fund

Examination Fee: As per Sardar Patel University, Mandi **norms/ directions**

Fine for absence: per period (Rs.1.00), per practical (Rs.3.00) and per paper in House Examination/Internal Examination (Rs.10.00)

Migration process has become online process and the students will have to pay the mandatory fees charged by the university for it.

Note:

1. Rs.100/- will be charged extra from students migrating from other colleges on account of Library Security.
2. Fine, if any, from the students will be collected in the month of March, 2027 for annual UG programme and before end semester exams for semester system students.

FEE & FUNDS AS APPROVED BY GOVERNMENT

- ❖ Every student must pay the dues on the dates notified from time to time.
- ❖ Failure to pay dues on due date will entail a fine of Rs. 10 per day.
- ❖ In case of non-payment of dues on time, the name will be struck off from the college rolls at the end of the month.
- ❖ Registration fee will not be charged from a student migrating from other institutions, funds for the entire session shall be charged and tuition fee shall be charged from the time of joining the college.

LEAVE RULES FOR STUDENTS

1. A student can proceed on leave with prior permission from the Principal, but the application should also be signed by the parents/guardian of the student and duly recommended by the tutor.
2. A tutor can recommend leave up to three days. For longer duration, a student should get leave application signed by the Principal (specifying the valid reasons).
3. Leave during House Examination/Internal Examination will be sanctioned by the Principal on the recommendation of the senior tutor in special cases only.
4. Leave on account of illness must be accompanied by a medical certificate.
5. If a student absents continuously for more than ten days without authorized leave, his/her name will be struck off the rolls of the college. Such student will have to seek re-admission by making an application giving the reason to the Principal with recommendation of the teacher concerned and on payment of the prescribed fee.

SCHOLARSHIP

The college offers various scholarships and awards to poor and meritorious students, regulated by the detailed rules available in the college.

1. Government of India scholarship to students belonging to SC, ST, OBC, Economically Backward Classes & Minority Community.
2. IRDP Scholarship.
3. Maharishi Valmiki Chhatravriti Yojna to the girl students belonging to minority community.
4. Kalpana Chawla Chhatravriti Yojna for meritorious girl students.

These scholarships are awarded to student as per norms and rules prescribed by the governments (Centre/State), the students shall have to apply online for these scholarships by submitting an application recommended by the tutor and verified by the HoI.

* The students applying for scholarship are required to have an account in the scheduled/commercial banks and aadhar enrolment. The bank account should be linked to aadhar number.

RULES FOR AWARD OF PRIZES IN ANNUAL FUNCTION

Prizes are given to the students who secure positions in the university/house examination, sports and extra co-curricular activities.

1. First, second and third prize to students standing 1st 2nd & 3rd respectively in university/ college mid-term examination.
2. First and second prize to students of college standing 1st and 2nd in the subjects respectively in Himachal Pradesh University, Shimla/Sardar Patel University, Mandi ESE.
3. Students not securing 50% marks in the aggregate or in the subject concerned and not passing examination in all subjects of study shall not be considered for the prizes.
4. "College Roll of Honour" will be awarded to a student securing a position in Himachal Pradesh University, Shimla/Sardar Patel University, Mandi merit list.

CSCA

The CSCA of the college is constituted every year as per notification of SPU.

MENTAL HEALTH AND WELL BEING POLICY-

*In accordance with Mental Health Care Act 2017, UGC Regulations regarding mental health care and well being and directions of DHE HP, GDC Kotli is committed to ensure national health mission initiatives regarding mental health care and illness and redemptive guidance to its students.

* Our college has established a mental health and well being cell to monitor issues of stress anxiety, loneliness and depression of students and to provide awareness and counselling through primary health services of HP.

* College conducts awareness and sensitisation programmes following **Manodarpan initiatives** of GoI for outreach and awareness campaigns by observing mental health day and by inviting resource persons from government health facilities.

* Initiatives to overcome stress, anxiety, fear, trauma etc through guided meditation, physical fitness activities participating in community service programmes are encouraged in our college.

* If needed, emergency mental health referral pathways operated through district mental health programme (DMHP) by ZH Mandi and SLBSGMC Nerchowk will be suggested to parents/ guardians while the identity of such students be kept confidential in order to avoid any stigma or discrimination.

* Monitoring of this cell is periodically reviewed in IQAC meetings.

* Students Grievance and redressal Cell, ST/SC cell and ICC can also be roped in to assist the monitoring/violation of any student rights on the campus.

COLLEGE MAGAZINE

The college publishes college magazine 'Tungrashim', which provides an opportunity to the budding student writers to express their creative, innovative and analytical views with regard to various issues and topics, The magazine is printed in online mode from session 2025-26. It comprises sections viz English, Hindi, Pahari, Commerce & Planning Forum. Students willing to contribute their articles to the college magazine during the session can contact the staff editors of various sections of the magazine and if required, necessary tips and guidance can be provided to them.

CAREER COUNSELLING & PLACEMENT CELL (CC&PC)

In modern times there is a cut throat competition for different jobs in Govt. as well as private sector. It is therefore quite obvious for students who are pursuing higher education to be aware of employment opportunities. Various agencies of electronic and print media regularly provide updates for jobs and this will be made available in the college library from this academic session. Moreover

learned member of our staff frequently tell about different career options to the students. Career guidance and counselling committee has also been constituted in this regard.

SC/ST Cell-

College has constituted SC/ST cell which monitors and safeguards the rights, dignity and academic interests of students and staff belonging to SC/ST as mandated by UGC.

Mental Health and Well Being Cell-

Mental Health and Well Being Cell is functional in our college which addresses and creates awareness about mental health issues of students and staff. It tries to normalise stress anxiety, exam fear and loneliness issues of students.

CO-CURRICULAR ACTIVITIES

Various co-curricular activities are organised in the college throughout the session. The role of such co-curricular activities along with class room involvement helps to integrate the three very vital aspect of an individual (student) namely the body, mind and soul. With the above objectives in mind, various clubs and societies have been constituted under the guidance of faculty members under co-curricular assignment. Students are advised to join at least one of the clubs and societies to become ennobled graduates on completion of their courses in this college.

ECO-CLUB

Eco-Club of the college plays an important role in creating environmental awareness among the college students. It encourage them to keep update with various environmental issues and to participate in plantation drive launched for a forestation.

RED RIBBON CLUB

Red Ribbon Club functioning in association with Zonal Hospital Mandi works towards social responsibility to create an awareness about AIDS and HIV. Students can get registered as volunteers of this club which aims at launching an exhaustive campaign against AIDS by educating and sensitizing College youth as well as the general public.

Road Safety Club

Road Safety Club of the college has been formed to educate and sensitize the students, staff and society regarding traffic rules, penalties imposed on violation of rules, to help the people in distress during accidents, providing knowledge about ERSS and use of science and technology in use of roads and traffic management.

NSS

Half unit of National Service Scheme is functional in the college with registration of 50 volunteers. NSS is functional in this College which is engaged in regular activities as well as special camp in the vicinity of College under the NSS spirit of '**Not Me but You**'. All volunteers after two years of active social service are conferred a certificate which carries a weightage of 2% in admission in various institutions of Higher Education.

SPORTS

Sports are an integral part of non-academic curriculum for encouraging the students to participate in games so that they can possess healthy body as well. College has its playground adjacent to the premises where students can participate in games like Volleyball, Kabaddi, Kho-Kho, Badminton, Race, High Jump and Long Jump. Every year annual athletic meet of the college is held in winter with a motto **“Endeavour Wins”**

PARENT – TEACHER ASSOCIATION (PTA)

The Parent-Teacher Association (PTA) of GDC Kotli is an interface between parents/guardians and teachers. It aims at Parental co-operation in creating a healthy environment for improvement of educational needs and standards. PTA aspires for co-operation of parents in full measure, in matters concerning their wards. Every year annual general house of PTA is convened on second Saturday of September month in which executive committee of PTA is constituted which comprise Principal of institution as chairperson, a parent as president, a teacher of any faculty as secretary and six other members form teaching and parents side. On admission of a student, his/her parents (father or mother) or guardian (only blood relation) automatically becomes members of the PTA.

Notice of annual general meeting of PTA.

The annual general house/meeting of PTA will be held on in the second week of September 2027 in the college to transact the following agenda.

1. Election of the office bearers & members of the executive.
2. Presentation of previous year's expenditure statement by treasurer.
3. Any other matter with the permission of the chair (Principal of the institution).
4. Parents/guardians may please make it convenient to attend the meeting in the interest of the college and their wards.

Separate communication regarding the meeting will be sent through students. It is the duty of the students to remind & persuade their parents/guardians to attend the same.

OSA GDC Kotli

It was formed in the year 2022 for the active role of old students in the development of their Alma Mater.

ZERO TOLERANCE TO RAGGING

Ragging is completely banned on & around the college campus and any one indulging in the same will be punished appropriately as per law which includes imprisonment fine or both or expulsion from the college or classes for a limited period or fine with public apology.

In case of an incident of ragging the students can contact the following:

Zero tolerance of Ragging

1. Ms. Devika Vaidya (Principal)
2. Ms. Priyadarshini (Convener)
3. Dr. Naveen Kumar (Member)
4. Sh. Manohar Lal (Member)
5. Ms. Kavita Malhotra (Member)
6. Ms. Sunita Thakur (Member)
7. Sh. Hemant Kumar

CODE OF CONDUCT AND DISCIPLINE

1. **Identity Proof-** Every student should carry his /her Identity Card (while in college premises) which is issued to the students after the admission. It should be shown on demand.
2. **Anti Ragging Policy-** Any act of ragging in/ around/ on campus will be severely dealt with. - **Ragging implies harassment, physical or mental torture to another student by a student or group of students.**
3. **Anti drug policy and warning-** The Institution maintains zero tolerance policy towards the possession, use, distribution, or promotion of drugs, narcotics, intoxicants, or any illegal substances within the campus or during any institutional activity. Any student violating this policy shall be subject to strict disciplinary/ legal action whichever required.
4. Eve teasing/ harassment/ bullying and discrimination of fellow students/ staff members will be viewed seriously.
5. **Punishable Misconduct-** Following acts will be construed as acts of misconduct and indiscipline and punishable either with fine or suspension/expulsion or both:
 - i) Writing obscenities/dirty words on black boards, walls or furniture or banging doors etc. and other furniture.
 - ii) Loitering aimlessly in the verandas/Corridors, making noise or trying to disturb classes.
 - iii) Smoking, taking drugs. Alcohol and chewing tobacco, spitting etc. on the college campus.
 - iv) Bringing outsiders/miscreants/ anti-social elements on campus.
 - v) Pasting posters on the walls or notice on the notice board without prior permission of the Principal.
 - vi) Misbehaving with teachers/ staff.
 - vii) Holding of any meeting on the campus without prior permission.
 - viii) Using mobile phones in the class rooms without teachers' permission.
 - ix) Indulging in any rash/unbecoming behaviour. Parents / Guardians are requested to remain in touch with the Principal and the teachers regarding the progress of their wards.

Admission/ Vacation/ Examination Schedule (2026-27)

Sr. No	Particulars	Period	Days	Remarks
Admission/Regular Study Schedule				
1	Submission of admission forms for the session 2026-27	01-06-2026 to 19-06-2026	19days	
	Pre-admission counselling of students	12-06-2026 to 19-06-2026	08 days	
	Display of 1 st Merit List	20-06-2026 at 5:00PM		
	Fee to be deposited	21-06-2026 to 23-06-2026	03 days	
	Display of 02 nd Merit List	24-06-2026 at 5:00PM		
	Fee to be Deposited	25-06-2026 to 27-06-2026	03 days	
	Orientation of 1 st Year Students	28-06-2026 to 30-06-2026	03 days	
	Admission of other UG Classes on roll on basis	01-06-2026 to 19-06-2026	19 days	
	Fee to be deposited	12-06-2026 to 23-06-2026	12 days	
	Post admission counselling, online submission of Scholarship forms and students feedback	24-06-2026 to 30-06-2026	07 days	
	Regular teaching	01-07-2026 to 15-03-2027	79 days	
		Total working days	>180 days	
	Annual Practical Examinations/Remedial /Need Based Classes/ Self-study by students	16-03-2027 to 25-03-2027		
Examination/ Evaluation Schedule				

2.	Theory examination	25-03-2027 to 10-05-2027		
	Evaluation of answer scripts	07-04-2027 to 17-05-2027		
	Result of all UG Classes	Upto 30 th June, 2027		
	Result of Re-evaluation	Upto 30 th August, 2027		
	Supplementary examination	September, 2027		
	Result of supplementary examination	October, 2027		
Vacation Schedule				
3.	Summer Vacation	18-05-2027 to 11-06-2027	25 days	
	Diwali Break	Two days before and two days after Diwali	5 days	
	Winter Vacations	01-01-2027 to 04-02-2027	35 days	
		Total vacation period	65 days	

